

JOB DESCRIPTION
Interim Part-Time Minister for Faith Formation of Youth & Families
Linden Hills United Church of Christ
4200 Upton Avenue South
Minneapolis, MN 55410

Overview:

Linden Hills UCC is an Open and Affirming congregation that actively participates in the vibrant and civic-minded Linden Hills neighborhood of southwest Minneapolis. We are theologically progressive in our values and we engage in spirited worship in a spirited, intergenerational worship. The Linden Hills UCC community is comprised of 150 adults and 30 children.

LHUCC is seeking an energetic, grounded, friendly and engaging individual to facilitate opportunities that strengthen and enhance the faith formation of the youth and families in the community. The congregation is currently in a time of discernment; we are looking for someone who can act an interim for a period of 12 months: August 2016 – August 2017. The position is 20 hours per week. The person hired into the interim position would be eligible to apply for the permanent position once the permanent position is posted.

Responsibilities:

- Oversees the scheduling, payment, and performance of the Nursery staff member(s)
- Plans and implements the Sunday School program, Ages 3 – Kindergarten.
- Plans and implements the Youth program for children ages 6th - 12th grade
 - Manages development of a calendar and a planning process
 - Recruits adult volunteers in the church to plan/lead/support individual activities
 - Works with adult volunteers to plan a summer mission trip
 - Attends the summer mission trip
 - Leads fundraisers throughout the year
 - Provides oversight on the balance and content of Youth activities
 - Plans and implements Confirmation
- Listens and engages young people and families in matters of faith to deepen their education and understanding of God
 - Works with Senior Pastor to plan and implement intergenerational worship services every 5-6 weeks
 - Plans and implements special programs including family events
 - Works with the Music Director to include musical offerings in children's ministry and programs
 - Participates and is visible in Sunday worship including the interactive sermon
 - Plans and implements the Christmas Pageant
 - Communicates with families of children in the congregation via email, social media and other methods
 - Participates in meetings of and advises the Board of Christian Education on relevant issues
 - Explores and participates in the wider UCC denomination

Preferred Qualifications:

The ideal candidates should have the following capabilities:

- 2 or more years of faith-based children and youth leadership experience
- Certification from the School for Progressive Christian Faith Formation and Youth Ministry

- or ability to obtain certification within 12 months.
- Demonstrated excellent written and verbal communication skills
- 1 year experience speaking in front of large groups
- Excellent ability to use technology and social media
- Seminary degree or working toward seminary training

Required Qualifications:

- 1 year of faith-based children and youth leadership experience
- Desire to and enjoy working with all ages of young people (including those with special needs)
- Values and beliefs in line with UCC Theology
- Flexible, spontaneous, energetic
- Excellent planning, delegation and organizational skills
- Strong communication and relationship building skills
- Comfortable with technology and social media
- Able to work collaboratively with a group
- Self-motivated
- Valid driver's license
- Able to pass a criminal background check and drug test
- Bachelor's degree from an accredited university

Submit your Resume:

Please submit your resume and cover letter to office@lhucc.org, attention Mandy Hackerson. Applications will be accepted through Friday, September 9, 2016.